

Robert M. Paterson Elementary

5400 Pine Avenue
Orange Park, FL 32003
(904) 278-2078 • (904) 278-2093 Fax
<http://www.clay.k12.fl.us/rmp>



Terry Grieninger, Principal

Pam White, Assistant Principal

September 26, 2006

Dr. George Copeland
Assistant Superintendent of Business Affairs
Clay County School Board
900 Walnut Street
Green Cove Springs, FL 32043

Dear. Dr. Copeland,

We would like to request permission to write off the following dishonored checks. Every possible attempt has been made to collect the funds. Several phone calls, written notification, and a certified letter have had no response. All information has been listed.

Patricia Vallavicencio
6170 Bermuda Drive
Orange Park, FL 32073
Check # 1724 – Anchor Federal Credit Union
Date: 5/1/06
Amount: \$45.00
Reason: Non-Sufficient Funds
Student Name: Kiara Ramos – Now at Green Cove Jr. High School

Tracy Sain
250 Pringle Circle Apt. E
Green Cove Springs, FL 32043
Check # 1032 – VyStar Credit Union
Date: 4/16/06
Amount: \$30.00
Reason: Non-Sufficient Funds
Student Name: Ivey Sain – Now at Swimming Pen Creek Elementary School

Tracy Sain
250 Pringle Circle Apt. E
Green Cove Springs, FL 32043
Check # 1033 – VyStar Credit Union

"We Care ☞ We Share ☞ We Dare!"

Date: 4/25/06
Amount: \$40.00
Reason: Non-Sufficient Funds
Student Name: Lucas Haas– Now at Swimming Pen Creek Elementary School

Olympia E. Brown
454 W. Blainmore Blvd.,
Orange Park, FL 32073
Check # 614 –VyStar Credit Union
Date: 3/16/06
Amount: \$ 9.25
Reason: Non-Sufficient Funds

Jenny Pauwels
No Address on Check or student found
Check #181 – Navy Federal Credit Union
Date: 4/26/06
Amount: \$23.54
Reason: Non-Sufficient Funds

Catherine D. Orton
7632 River Avenue
Green Cove Springs, FL 32043
Check # 1035 – Community First Credit Union
Date: 5/9/06
Amount: \$7.00
Reason: Non-Sufficient Funds

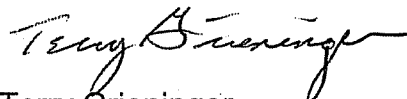
Roger and Susan D. Thrash
668 Martinique Court
Orange Park, FL 32003
Check # 2027 – VyStar Credit Union
Date: 3/23/06
Amount: \$21.90
Reason: Non-Sufficient Funds

Barbara L. Sewell
Victor A. Sewell
3033 Hickory Glen Drive
Orange Park, FL 32065
Check # 1169 – VyStar Credit Union
Date: 8/19/05
Amount: 15.00
Reason: Non-Sufficient Funds

Wanda McReynolds

4540 Antler Hill Dr. W.
Jacksonville, FL 32224
Check # 1192 – Educational Community
Date: 8/15/05
Amount: \$ 25.00 – Reason – Non – Sufficient Funds

Sincerely,



Terry Grieninger
Principal

Attachments

RideOut Elementary School
3065 Apalachicola Boulevard, Middleburg, Fl 32068
(904) 291-5430
(904) 291-5434 Fax

Laura A. Johnson
Principal

Brenda Shaddix
Assistant Principal

September 12, 2006

Clay County School Board
900 Walnut Street
Green Cove Springs, Fl 32043

Dear Board Chairperson,

I would like to request a Board write-off from internal accounts for RideOut Elementary for the 2005-2006 school year on the following:

1. Check 1743 issued by Robyn Shuey in the amount of \$10.00. This was for a fundraiser from the Media Center.
2. Check 1335 issued by Shelly Suder in the amount of \$8.54. This was for a fundraiser from the Media Center.

The bookkeeper was unsuccessful in collecting on these checks after sending letters and phone calls.

If you need any further information, please feel free to contact me.

Sincerely,



Laura A. Johnson
Principal

/pmk



**CENTER FOR ADULT AND COMMUNITY EDUCATION
SCHOOL DISTRICT OF CLAY COUNTY**

2306 Kingsley Avenue
Orange Park, Florida 32073
(904) 272-8170

David L. Owens
Superintendent of Schools
Green Cove Springs 284-6500
Orange Park 272-8100
Keystone Heights 352-473-2761

Dr. George Copeland
Assistant Superintendent of Business Affairs
Clay County School Board
900 Walnut Street
Green Cove Springs, FL 32043

Dear Dr. Copeland,

We would like to request the School Board's approval to write off the following checks, which have been returned to our office due to insufficient funds. The check information is listed below. Every possible attempt, including certified letters, have been attempted to collect the funds.

Sharon Vicars-Conner
Brian Richard Conner
Amount: \$25.00
Date: 12/7/05
Reason: NSF Check
Account: 5100

Anthony Stacy
Amount: \$20.00
Date: 1/3/06
Reason: NSF Check
Account: 5100

Thank you for your consideration in this matter.

Sincerely,

John Chappell
Supervisor Adult & Community Education